



***Congratulations!*** You are enrolled in Innovations K-12 Virtual Institute, a non-traditional educational opportunity for Oklahoma City Public School students. *So, what's next?*

#### **What You Can Expect from Connections Education:**

- **Materials** - Some iOKCPS courses require additional materials beyond the online texts and resources. These materials will be mailed to the home address provided on the enrollment form. Please allow one week for materials to arrive. Please note: many courses have i-texts (online textbooks) so students may begin learning using the i-texts until the materials arrive.
- **Welcome Call** - Students enrolled in iOKCPS will receive a welcome call from the course teacher(s) within one week of placement. The teacher will review key tasks, answer questions, and provide additional information about virtual learning. As you think of questions you have, write them down and be ready to ask them during this call.

#### **What the Learning Coach Should Do:**

- **Explore the Home Page** - Learning Coaches should explore the links and resources available on the Connexus home pages. Please note: the To Do List will be an important part of every school day so Learning Coaches should be familiar with the information provided in this section.
- **Take the Learning Coach Orientation** - One of the most important things a Learning Coach can do to ensure student success is to complete the Learning Coach Orientation immediately. The Learning Coach Orientation will teach you how to navigate through Connexus, record student attendance, and manage the Planner. It will also provide helpful tips on being an effective Learning Coach.
- **Set Up the Learning Space** - Students should have a designated learning space that is inspirational and free of distractions. Review the Learning Coach Orientation for helpful hints in the Preparing for School section.
- **Go on a Scavenger Hunt** - While many materials are provided by Connections Education and iOKCPS, there are some general supplies and common materials families and/or Learning Coaches will need to provide. On the Learning Coach home page, click on the Materials List link. Print out the list of materials you will need, and then go on a scavenger hunt with your student to gather the items.

- **Check the Materials** - When the materials do arrive from Connections Education, take time to go through the materials carefully. The Packing List shows all items you should have received. Be sure to check it against the contents of the box. Contact Connections Education if anything is missing.
- **Plan Your School Year** - Review the OKCPS School Calendar. iOKCPS follows the same calendar as the traditional schools. Mark important school dates and post in the student's learning space.
- **Review Requirements** - iOKCPS provides information during the enrollment interview that will be important during the school year. The Learning Coach should read and become familiar with the various requirements of iOKCPS and Connections Education.

#### **What the Student Should Do:**

- **Participate in Student Orientation** - All students are required to complete the Student Orientation immediately upon enrollment. A link will be available on the student home page.
- **Explore the Student Home Page** - The student should become familiar with the many online resources that will be used during the school year. Encourage the student to spend some time checking out the various links.
- **Ask Questions** - As the student is exploring the home page or discussing online education with the Learning Coach, the student should write down questions to ask the teacher during the welcome call. Remember, the teachers are there to assist students and are always happy to answer questions!

If you have any questions, you can contact the iOKCPS office at 587-0020.